# **Enhanced Business Services**

PFSI is proud to offer Enhanced Business Services to provide solutions for Payroll, Human Resources, and Benefits. Let us keep your business working so you can focus on moving your business forward.

## **Enhanced Business Services**

PFSI can help you maintain control of your costs for payroll, benefits, and administration. We offer complete integration for your group benefits with our payroll services. When was the last time expenses, deductions, contributions, garnishments, taxes, etc., were reconciled in the month they occurred? PFIS's Enhanced Business Services provides a complete solution with a single provider to simplify everything. Reduce costly mistakes with consistent and accurate services designed to help you run your business better.



## **Human Resource Information System**

Our HRIS partner, Easecentral.com, provides powerful online software to help employers manage their HR functions such as Core HR, Onboarding & Offboarding, and Benefits Administration & Enrollment. This software is offered at no cost to our employer partners who trust PFSI to design and broker their benefit plans. And, we also offer additional solutions at affordable cost for employers who are looking for support for worker's compensation insurance audits, monthly benefits reconciliation, retirement plan contribution uploads, and HSA contribution uploads.

#### Core HR

Human recourses are one of the most important aspects of a business. Managing, reviewing, and auditing your human resources is challenging and time consuming. When was the last time you reviewed your human resources policies and administration? Our HRIS is completely customizable for all company specific policies and handbooks. You also get access to an extensive library of state specific laws, forms and best practices guidelines. HR management has never been easier!

### Onboarding & Offboarding

Onboarding new employees can be accomplished with the simplicity of an email and the peace of mind to know each employee is presented with the same information and all required new hire documentation is signed and stored—all before the employee ever sets foot into your office! With Easecentral, onboarding has never been easier! Our employer partners get access to an easy to use online onboarding system that lets new hires digitally complete W4, I-9s, and direct deposit forms. Easecentral will also provide an employee handbook, as well as policy & document acknowledgement so that your organization is in complete compliance with legal standards.

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### **Benefits Administration & Enrollment**

When you let PFSI manage your business's benefits you receive an abundance of services that will save you time, money, and mistakes!

PFSI provides side-by-side proposals and one-on-one analysis to compare the myriad health plans available to you. Our primary goal is to help you make an educated choice on a plan that will fit your organization's needs. We do this by comparing rates, quality of plan design, provider networks, and equally as important, the carrier customer service levels. We know affordable rates are important, but cost is not everything. Quality plan design and superior customer service are our primary focus!

#### **Online Enrollment:**

PFSI employer partners receive, at no cost, access to Easecentral for easy to use online management of employee enrollment. Online enrollment makes benefits election easy for you and your employees by eliminating paper forms, viewing side-by-side plan comparisons, esignature feature for electronic applications, and a consistently accurate presentation of enrollment information and links provided to all employees for each plan offered.

#### **Annual Renewals**

Each year PFSI will review your plan options and send a comparison of your current plan and alternative options. We will also address any outstanding service issues you have, help evaluate alternatives to manage costs, or help you transition to a new plan if desired.

## **Enhanced Business Services**

	Essential	Complete	Additional fees
Benefits Integration	Х	<b>✓</b>	
Comprehensive Analysis	Х	<b>✓</b>	
Custom Package Design	Х	<b>✓</b>	
Online Enrollment	Х	<b>✓</b>	
Personalized Service	Х	<b>✓</b>	
Benefits Reconciliation	Х	<b>✓</b>	\$2 PEPM, \$30/mo minimum
POP Document Support	✓	<b>✓</b>	\$50 Flat Fee, Annual Document
Worker's Comp Integration	✓	<b>✓</b>	\$60 Flat Fee
Worker's Comp Audit Preparation & Submission	·	✓	
401K Contribution Uploads	<b>✓</b>	<b>✓</b>	\$1 PEPM, \$30/mo minimum
HSA Contribution Uploads	<b>✓</b>	<b>✓</b>	\$1 PEPM, \$30/mo minimum

#### **Benefits Reconciliation**

When was the last time you reconciled your medical insurance bill with enrollment and payroll? Although time consuming, it's vital all employers reconcile their benefits on a regular, monthly basis to avoid costly enrollment or employee deduction errors that can go undetected for months.

Let PFSI do the hard work for you! For a minimum monthly cost as low as \$30, we will provide a monthly statement of your medical benefits including the amounted billed by the carrier, all deduction and contribution amounts processed through payroll, and review of enrollment.

We've got your back and we'll prove it every month!

#### **Contribution Uploads**

PFSI can upload your employee and employer contributions following each payroll for both retirement and HSA accounts. Avoid late contribution penalties and eliminate the administrative burden of completing these deposits by subscribing to the additional services offered with our Complete Payroll clients.

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